

GOVERNMENT OF BELIZE

DEVELOPMENT OF A RISK-BASED SANITARY AND PHYTOSANITARY IMPORT AND EXPORT CONTROL SYSTEM FOR BELIZE PROJECT

CONSULTANCY SERVICES FOR INFORMATION AND COMMUNICATIONS TECHNOLOGY SPECIALISTS FOR THE DESIGN OF A WEB-BASED SANITARY AND PHYTO-SANITARY INSPECTION MANAGEMENT SYSTEM FOR BELIZE

REQUEST FOR EXPRESSIONS OF INTEREST - FIRMS

The Government of Belize (GOBZ) has received financing from the Caribbean Development Bank (CDB) towards the cost of the “**Development of A Risk-Based Sanitary and Phytosanitary Import and Export Control System for Belize**” Project and intends to apply a portion of the proceeds to eligible payments under this contract. Payment by CDB will be made only at the request of the GOBZ and upon approval by CDB, and will be subject, in all respects, to the terms and conditions of the Grant Agreement. The Grant Agreement prohibits a withdrawal from the Grant Account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than (GOBZ) shall derive any rights from the Grant Agreement or have any claim to the proceeds of the Grant.

The **Belize Agricultural Health Authority** (BAHA) is the Executing Agency of this Project and now wishes to procure consultancy services for Information and communications technology (ICT) Specialists for the Design of a Web-Based Sanitary and Phytosanitary Inspection Management System for Belize.

The objective of the consultancy is to conduct a comprehensive overview of BAHA’s ICT infrastructure and capacity, and based on the Authority’s import, export and transit processes, design a web-based system that will allow the agency to move from a manual to a paperless system. The system should be able to interface with other agencies and ASYCUDA World of the Customs and Excise Department. Further details can be found in the attached Terms of Reference (TOR).

The duration of the assignment is expected to be for a period of one hundred (100) person days over a timeframe of six (6) calendar months. BAHA now invites interested eligible consulting firms to submit Expressions of Interest (EOI) for the provision of these consultancy services.

Consultants shall be eligible to participate if:

- (a) in the case of a body corporate, it is legally incorporated or otherwise organised in an eligible country, has its principal place of business in an eligible country and is more than 50% beneficially owned by citizen(s) and/or bona fide resident(s) of eligible country(ies) or by a body(ies) corporate meeting these requirements;
- (b) in the case of unincorporated firms, the persons are citizens or bona fide residents of an eligible country; and
- (c) in all cases, the consultant has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person not a citizen or bona fide resident of an eligible country.

Eligible countries are member countries of CDB. Consultants are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provisions in Section 5 of the Procurement Procedures for Projects Financed by CDB (January, 2021), as applicable and as published on CDB's website.

In the assessment of submissions, consideration will be given to technical competence, qualifications and experience, local and regional experience on similar assignments, financial capability, and existing commitments. Key Experts will not be evaluated at the EOI submission stage.

Interested consultant teams are required to submit their Expression of Interest using the "EOI Consulting Firms template" attached to this REOI or can be made available upon request by contacting Address 1 below or downloaded from the Specific Procurement Notice on CDB's website.

All information must be submitted in English. Further information may be obtained from the first address below between 8:00 a.m. and 5:00 p.m. Belize time Monday to Friday.

An electronic copy of the Expressions of Interest must be sent in PDF format to the email in the first address below no later than 5:00 pm Belize time on Friday, August 30, 2024 and one electronic copy must be sent simultaneously to CDB at the second email address below. The Expression of Interest will be deemed to have been received at the time that it is received by Belize Agricultural Health Authority at the first email address below. The email subject line should state "**Expression of Interest – Consultancy Services for ICT Specialists for the Design of a Web-Based Sanitary and Phytosanitary Inspection Management System for Belize**" and the email body must state the name and address of the applicant. The burden of proving receipt of the e-mail will be on the applicant and will not be met solely by a read receipt or sent items report generated by the applicant's computer.

The selection method shall be Consultants' Qualifications Selection. Therefore, following the assessment of submissions, firms shall be assessed and compared, and the best qualified and experienced firm shall be selected. Only the selected firm shall be asked to submit a combined technical and financial proposal and, if such proposal is responsive and acceptable, be invited to negotiate a contract. GOBZ reserves the right to accept or reject late applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest.

1. Address 1

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2. Address 2

Procurement Policy Unit
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